



Town of Redcliff  
PO Box 40  
Redcliff, Alberta, T0J 2P0  
PH: (403) 548-3618  
redcliff@redcliff.ca  
www.redcliff.ca



The Inspections Group Inc  
2825 18 Avenue N  
Lethbridge, Alberta, T1H 6T5  
PH: (587) 787-4143 TF: 1 (888) 852-3558  
Fax: (587) 787-4142  
south@inspectionsgroup.com  
www.inspectionsgroup.com

[Label Space]

Please submit all permit applications to [redcliff@redcliff.ca](mailto:redcliff@redcliff.ca) for review and processing.

## BUILDING PERMIT APPLICATION FORM

Development Permit Number: \_\_\_\_\_

Estimated Project Completion Date: \_\_\_\_\_

New Home Warranty Number (if applicable): \_\_\_\_\_

Project Value (labour and material): \$ \_\_\_\_\_

Applicant Type:  Owner  Contractor

Work:  has not started  is in progress  is complete

**OWNER / APPLICANT:** \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

### PROJECT LOCATION:

Municipality: \_\_\_\_\_

Street Address: \_\_\_\_\_

Legal Land Description: LSD: \_\_\_\_\_ Part of: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ West of: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_ Tax Roll Number: \_\_\_\_\_

Directions: \_\_\_\_\_

<b>BUILDING TYPE:</b>	<b>TYPE OF WORK:</b>	<b>BUILDING AREA:</b>
<input type="checkbox"/> Single Family Residential	<input type="checkbox"/> New Construction	<input type="checkbox"/> m <sup>2</sup> <input type="checkbox"/> ft <sup>2</sup>
<input type="checkbox"/> Multi-Family Residential _____ (number of dwellings units)	<input type="checkbox"/> Relocation	Main Floor _____
<input type="checkbox"/> Commercial	<input type="checkbox"/> Addition	Second Floor _____
<input type="checkbox"/> Industrial	<input type="checkbox"/> Renovation	Third Floor _____
<input type="checkbox"/> Institutional	<input type="checkbox"/> Demolition	Basement Developed <input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Other (specify)	<input type="checkbox"/> Change of Occupancy	If YES, Basement _____
	<input type="checkbox"/> Other (specify)	Garage _____
		Deck _____
		Porch, Veranda _____
		Other (specify) _____

**DESCRIPTION OF WORK:** \_\_\_\_\_

Permit Applicant's Name (print) \_\_\_\_\_ Permit Applicant's Signature \_\_\_\_\_ Homeowner's Signature (homeowner permit only) \_\_\_\_\_

I hereby declare that I am the owner of the premises where the work will be conducted and/or currently reside or intend to reside on the property. I assume responsibility for ensuring compliance with the applicable Act and Regulations.

### OFFICE USE ONLY

<b>PAYMENT TYPE:</b>	<b>APPLICATION DETAILS:</b>
Permit Fee: \$ _____	Application Date: _____
+ Admin Fee: \$ _____	Permit Number: _____
+ SCC Levy*: \$ _____	
= Total Cost: \$ _____	Receipt #: _____

\* \$4.50 or 4% of the permit fee maximum \$560.00

The personal information provided as part of this application is collected under the authority of the Safety Codes Act, the Municipal Government Act, and in accordance with the Protection of Privacy Act (POPA) and the Access to Information Act (ATIA). This information is required and will be used for issuing permits, verifying and monitoring compliance with safety codes, and for property assessment purposes. The name of the permit holder and the nature of the permit may be made available to the public upon request. If you have any questions about the collection or use of your personal information, please contact the Town of Redcliff.