



Town of Millet

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www.millet.ca



BUILDING PERMIT APPLICATION FORM

Permit Number: _____

Application Date: DD / MMM / YYYY

Estimated Project Completion Date: DD / MMM / YYYY

Applicant Type: [] Homeowner [] Contractor

Cost of Installation (Market Value Including Equipment) \$ _____

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. A permit may expire if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days. An extension can be considered when applied for in writing prior to permit expiry date.

2 Sets of plans / specifications & payment must accompany this application

Owner Name: _____ Mailing Address: _____
City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____
Cell: _____ Email: _____

Owner's Signature / Declaration (Single Family Residential Only)
'I hereby declare I am the owner of the premises in which the work will be conducted, and reside or will reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations'

Company Name: _____ Mailing Address: _____
City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____
Cell: _____ Email: _____
Contractor/Architect/Engineer Name _____ Signature _____

Project Location in the Town of Millet: _____ Development Permit Number _____ Work: [] not started [] in progress [] complete
Street Address: _____ Tax Roll #: _____
Legal Subdivision: Part of: _____ Section: _____ Township: _____ Range: _____ West of: _____
Subdivision Name: _____ Lot: _____ Block: _____ Plan: _____
Directions: _____

BUILDING TYPE: [] Dwelling Unit [] Detached/Attached Garage [] Accessory Building [] Basement Development [] Deck [] Wood Burning Stove/Fireplace [] Foundation Type [] Other (specify)
TYPE OF WORK: [] New Construction [] Relocation [] Addition [] Renovation [] Demolition [] Change of Occupancy [] Manufactured Home* [] Modular Home* *CSA #
BUILDING USE: [] Farm [] Single/Multi Residential [] Commercial [] Industrial [] Institutional [] Oil & Gas [] Other (specify)
BUILDING AREA IN SQ. FT.: Number of stories _____ Main area _____ 2nd floor _____ Basement _____ Garage _____ Total Area _____ Deck _____ Basement developed at time of construction? [] Yes [] No
ENERGY COMPLIANCE METHOD: [] Performance [] Trade Off [] Prescriptive
PROFESSIONAL INVOLVEMENT: Does the building require full Professional involvement? [] YES [] NO
If YES, are the following Professional schedules included? [] A1 Coordinating Professional [] A2, B1 & B2 for Architect & Engineer

Description of Work: _____
Energy Compliance Method: [] Performance [] Trade-Off [] Prescriptive
*Manufactured Home - transportable in single or multiple sections; is ready for residential occupancy upon completion of setup.
*Modular Home - assembled at site in sections; sections have no chassis, running gear nor its own wheels.

Payment Type: [] Cash [] Cheque [] Interac [] M/C [] Visa
Permit Fee: \$ _____
+ SCC Levy*: \$ _____
Total Cost: \$ _____ Receipt #: _____
*\$4.50 or 4% of the permit fee maximum \$560.00

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