COUNTY OF TWO HILLS

County of Two Hills
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BUILDING PERMIT APPLICATION FORM

Application Date: DD / MMM / YYYY **Estimated Project Completion Date:** DD / MMM / YYYY

Applicant Type: ☐ **Homeowner** ☐ **Contractor** **Cost of Installation (Labour & Material) $**_____

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. A permit may expire if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days. An extension can be considered when applied for in writing prior to permit expiry date.
****2 Sets of plans / specifications & payment must accompany this application****

Owner Name: _____ Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____

_____ Cell: _____ Email: _____

Owner's Signature / Declaration (Single Family Residential Only)
"I hereby declare I am the owner of the premises in which the work will be conducted, and reside or will reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations"

Company Name: _____ Mailing Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____

Cell: _____ Email: _____

_____ _____
Contractor/Architect/Engineer Name Signature

Project Location in County of Two Hills: **Work:** ☐ not started ☐ in progress ☐ complete

Street Address: _____ Tax Roll #: _____

Legal Subdivision: Part of: _____ Section: _____ Township: _____ Range: _____ West of: _____

Subdivision Name: _____ Lot: _____ Block: _____ Plan: _____

Directions: _____

BUILDING TYPE:	**TYPE OF WORK:**	**BUILDING USE:**	**BUILDING AREA IN SQ. FT.:**
☐ Dwelling Unit	☐ New Construction	☐ Farm	Number of stories _____
☐ Detached/Attached Garage	☐ Relocation	☐ Single/Multi Residential	Main area _____
☐ Accessory Building	☐ Addition	☐ Commercial	2nd floor _____
☐ Basement Development	☐ Renovation	☐ Industrial	Basement _____
☐ Deck	☐ Demolition	☐ Institutional	Garage _____
☐ Wood Burning Stove/Fireplace	☐ Change of Occupancy	☐ Oil & Gas	Total Area _____
Certification # _____	☐ Manufactured Home*	☐ Other (specify)	Deck _____
☐ Foundation Type	☐ Modular Home*	_____	
_____	*CSA # _____	_____	Basement developed at time of construction?
☐ Other (specify)	**Development #** _____	_____	☐ Yes ☐ No
_____			

Description of Work: _____

Energy Compliance Method: ☐ **Performance** ☐ **Trade-Off** ☐ **Prescriptive**

*Manufactured Home – transportable in single or multiple sections; is ready for residential occupancy upon completion of setup.
*Modular Home – assembled at site in sections; sections have no chassis, running gear nor its own wheels.

I the permit applicant understand and acknowledge the selected inspection stages will take place at my request. **Single family dwellings include one additional inspection stage with permit, which must be selected.**

_____ (Applicant Signature)

FOUNDATION	**FRAMING**	**INSULATION**	**HVAC**	☒ **FINAL***	☐ Other:
☐ Accept	☐ Accept	☐ Accept	☐ Accept	Required	_____
☐ Decline	☐ Decline	☐ Decline	☐ Decline		

(Additional may be selected at $100/Inspection (plus Levy)

Payment Type: ☐ Cash ☐ Cheque ☐ C/C Agreement ☐ Interac

Permit Fee: $ _____

+ SCC Levy*: $ _____

Total Cost: $ _____ Receipt #: _____

*$4.50 or 4% of the permit fee maximum $560.00

TIGI OFFICE USE ONLY

Issuing Officer's Name: _____

Issuing Officer's Signature: _____

Designation Number: _____

Permit Issue Date: DD / MMM / YYYY

PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING 2 – 5 WORKING DAYS NOTICE & PROVIDE SAFE ACCESS.

The personal information provided as part of this application is collected under Sec. 43 of the Safety Codes Act and Sections 303 and 295 of the Municipal Government Act and in accordance with Section 32.c of the Freedom of Information and Protection of Privacy Act.